

### YEARLY STATUS REPORT - 2021-2022

Part A		
Data of the Institution		
1.Name of the Institution	C.S.T.S.GOVERNMENT KALASALA	
Name of the Head of the institution	Dr N. Prasad Babu	
• Designation	Principal	
Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	919848731666	
Mobile No:	9848731666	
Registered e-mail	jangareddigudem.manatv@gmail.com	
Alternate e-mail	gdcjangareddigudem.iqac@gmail.com	
• Address	Srinivasapuram road	
• City/Town	Jangareddigudem	
• State/UT	Andhra Pradesh	
• Pin Code	534447	
2.Institutional status		
Affiliated / Constitution Colleges	affiliated	
Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

Page 1/60 12-07-2023 04:06:56

Name of the Affiliating University			AdiKav	i Nar	nayya	Unive	rsity	
Name of the IQAC Coordinator			Dr K. Satya Rajesh					
Phone No.			919494	47749	7			
• Alternate 1	phone No.			949447	7497			
• Mobile				9494477497				
• IQAC e-m	ail address			gdcjangareddigudem.iqac@gmail.com				
• Alternate	e-mail address			jangar	eddig	gudem.m	anatv	@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)			https://drive.google.com/file/d/1 pEsMhopkIll8gCEzAFOWoI61b5AhhFkM/ view					
4. Whether Academic Calendar prepared during the year?		Yes						
• if yes, whether it is uploaded in the Institutional website Web link:			https://cstsgk.ac.in/pages.php?ti tle=academic-calender					
5.Accreditation l	<b>Details</b>							
Cycle	Grade	CGPA	A	Year of Accredita	ation	Validity	from	Validity to
Cycle 3	С	C 1		2019	9	15/07/	2019	14/07/2024
6.Date of Establi	shment of IQA	С		22/07/2013				
7.Provide the list UGC/CSIR/DBT	•				C etc.,			
Institutional/Deprtment /Faculty	a Scheme	Scheme Fund		Funding Agency		Year of award with duration		mount
NIL	NIL	NIL		NIL		NIL		NIL
8.Whether comp		C as pe	r latest	No				
<ul> <li>Upload latest notification of formation of IQAC</li> </ul>			No File U	[ploade	d			
9.No. of IQAC m	9.No. of IQAC meetings held during the year			05				

Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

\* Support to all departments to conduct all types events \* Support to all department to conduct certificate courses \* Encourage faculty to involve in Research related activities

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Encouraging staff to conduct research in their respective areas can improve teaching quality, enhance academic reputation, provide networking opportunities, lead to new courses/programs, secure funding, and create a culture of academic excellence.	Partially completed
Celebrating all important days in our college is a way of acknowledging the significance of various events, both cultural and national.	Partially completed
The implementation of remedial coaching for students in all subjects	Partially done
13.Whether the AQAR was placed before	No

#### statutory body?

• Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
Year:2021-22	20/04/2022

#### 15. Multidisciplinary / interdisciplinary

- Experienced Faculty: Our college has a team of experienced faculty members who are experts in their respective fields. They have a vast amount of knowledge and experience, which they impart to the students, making the learning process more effective.
- 2. State-of-the-art Infrastructure: The college is equipped with state-of-the-art infrastructure, including well-equipped laboratories, a library with a vast collection of books, journals, and e-resources, and modern classrooms. The campus is Wi-Fi enabled, which enables students to access online resources anytime, anywhere.
- 3. Career Guidance: The college provides career guidance and counseling to the students to help them choose the right career path. The placement cell of the college organizes job fairs and campus interviews, which enable students to interact with potential employers and secure placements.
- 4. Extracurricular Activities: Our college encourages students to participate in extracurricular activities such as sports, cultural events, and community service programs. These activities help in the overall development of the students and provide them with opportunities to showcase their talent and skills.
- 5. Research Opportunities: Our college encourages students to

take up research projects and provides them with the necessary guidance and support. This helps in enhancing the research skills of the students and provides them with a platform to contribute to the development of society.

- 6. Collaborations with Industry: Our college has collaborations with leading industries and organizations, which enable students to gain industry exposure and learn about the latest industry trends and practices. These collaborations also provide opportunities for internships and project work, which help in enhancing the employability of the students.
- 7. Entrepreneurship Development: Our college has programs that encourage entrepreneurship and provide support to students who wish to start their own businesses. These programs help in developing the entrepreneurial skills of the students and provide them with the necessary knowledge and resources to set up their own ventures.
- 8. Our college is a multidisciplinary college with three programs, namely B.Sc, B.Com, and B.A., comprising a total of eight courses, including M.P.C, M.P.Cs, B.Z.C, B.Com (Computers), B.Com (General), B.A(HEP), B.A (Special English) and B.A (Special Telugu). In the future, the college intends to add more courses to reflect the needs of the present global scenario and the employment market.

### 16.Academic bank of credits (ABC):

Right now, the college does not have the right to offer an academic bank of credits to the students as it is under the affiliation of the university. However, in the next academic years, the university is planning to introduce such models. An academic bank of credits can help in promoting skill-based education and lifelong learning. Students can earn credits for various types of learning, such as internships, online courses, or industry certifications, and use them to build their own learning pathways. This can help in enhancing their employability and career prospects.

Overall, an academic bank of credits can be a useful tool for colleges to promote flexibility, collaboration, and skill-based education. Once the university introduces this model, the college can adopt it and offer it to the students.

#### 17.Skill development:

#### ill development:

- The MOU with APSSDC is a significant development for the college, as it will help to bridge the gap between industry requirements and academic education. The two skill courses offered by the college are in-demand fields with good employment prospects, and students who complete these courses will have an advantage in the job market.
- The certificate courses in tailoring and beautification are additional offerings by the college, aimed at equipping students with practical skills that can be useful in their personal and professional lives. These courses will be shortterm and will not require extensive prior knowledge, making them accessible to a wide range of students.
- The National Skill Development Council (NSDC) is an autonomous body established by the Government of India to promote skill development across various sectors. By registering as a training center and trainer provider under the Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 4.0, the college will be able to participate in NSDC's skill development initiatives and contribute to the national effort of upskilling the workforce.
- The integration with NSDC will also allow the college to access funding and resources for skill development programs, as well as collaborate with other institutions and industry partners to design and implement relevant training programs.

Overall, the college's efforts towards skill-based education and integration with national skill development initiatives are commendable, and they are likely to benefit students in terms of employability and career growth.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college teaches courses in both English medium and local languages to promote linguistic diversity and inclusivity. In addition to this, we encourage our students to apply various online educational platforms and MOOCs (Massive Open Online Courses) that have made quality education accessible to students from all over the world, including India. For example, the SWAYAM (Study Webs of Active Learning for Young Aspiring Minds) initiative by the Government of India offers free online courses in various subjects,

Page 6/60 12-07-2023 04:06:57

including Indian culture and heritage.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

College faculty regularly monitor students' ongoing evaluations and improve strategies based on the data collected. They use data on student achievement, satisfaction, and retention to identify areas that need improvement and implement changes that will lead to better outcomes for students.

#### 20.Distance education/online education:

In order to provide education to the youth, who are residing in remote areas, the college extensively uses online methods of education, as the cellphone has become a common medium of learning after the Corona pandemic. The college also provides space for regular lectures and other important guest lectures on its website to have a global reach. Study material and online YouTube class links are provided online through their phones. Additionally, the college has also conducted online quizzes on Google Classroom to test students' understanding and knowledge retention.

Extended Profile		
1.Programme		
1.1	09	
Number of courses offered by the institution across during the year	all programs	
File Description	Documents	
Data Template	<u>View File</u>	

### 2.Student

2.1

Number of students during the year

File Description	Documents
Data Template	View File

2.2

Number of seats earmarked for reserved category as per GOI/ State

Page 7/60 12-07-2023 04:06:57

Govt. rule during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.3	209	
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	22	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2	19	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	14	
Total number of Classrooms and Seminar halls		
4.2	NIL	
Total expenditure excluding salary during the year	(INR in lakhs)	
4.3	80	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Adikavi Nanaya University, located in Rajamahendravaram, Andhra Pradesh, follows its prescribed curriculum. The college holds annual meetings with the staff to plan and implement suitable curricular strategies for the academic year.

At the college level, planning, teaching, and evaluation are carried out through departmental committees. These committees meet at the end of each semester to discuss and plan the upcoming semester's course execution. They explore teaching methods, such as class assignments, internal assessments, and the use of reference materials and audio-visual aids. The importance of ICT, Mana TV, Swayamaprabha channels, and MOOCS courses is emphasized, and these methods are adopted in subsequent academic years. Students are encouraged to enroll in online courses and attend extension lectures by renowned faculty members.

External experts are invited to contribute to various projects, practicals, and theories, ensuring quality education and objectivity in the teaching-learning process.

Monitoring and mentoring processes are in place to ensure learning outcomes. Continuous evaluation and internal assessments are conducted through MID examinations, assignments/projects, class tests, group discussions, and seminars. Practical classes under the Choice Based Credit System (CBCS) are assessed to monitor student learning. Tutorials and remedial classes provide additional guidance, and the college has a mentoring program for administrative and career-related guidance.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

### Response:

The college follows annual academic calendar of the Adikavi Nannaya

Page 9/60 12-07-2023 04:06:57

University, Rajamahendravaram, AndhraPradesh. Examination committee of the college announces dates of Examination as per the University schedule. Mid Examination Answer scripts are given to the students to know their lacunae and marks. Dates for conducting / submission of assignment and submission of marks are all displayed on notice boards by the Examination committee. The decision regarding dates for conduct of assignments depends on the concerned departments.

In odd semesters, internal evaluation is done in practical examination where as in even semesters internal evaluation and external evaluation takes place to award the markes in practical examination.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

Page 10/60 12-07-2023 04:06:57

00

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Page 11/60 12-07-2023 04:06:57

Adikavi Nanaya University, Rajamahendravaram, incorporates social issues related to gender, environment, and human values into its curriculum. Foundation courses such as Environment Studies, Human Values, and Ethics are introduced to fulfill the institution's core values. The syllabus covers human rights, value education, and environmental science. The NSS and Women Empowerment cell organize guest lectures, workshops, seminars, and extension activities focused on social issues.

The objective is to raise students' awareness and sensitize them to human values, ethics, and environmental concerns in real-life situations. It aims to foster a holistic perspective among students regarding life, profession, and happiness, forming the basis of value-based living.

The university also introduced a foundation course in Human Values and Professional Ethics to impart these values among undergraduate students. The objectives include laying a foundation in value-based living, creating awareness of self and the impact of right choices, promoting respect for people's rights and dignity, and instilling a sense of respect and the importance of harmonious and ethical behavior.

Environmental studies provide basic knowledge about the environment, its problems, and the need for environmental-friendly behavior. It aims to bring about a transformation in various aspects of environment protection, contributing to sustainable development.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

### 1.3.3 - Number of students undertaking project work/field work/ internships

#### 168

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

### C. Any 2 of the above

File Description	Documents	
URL for stakeholder feedback report	<u>View File</u>	
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>	
Any additional information(Upload)	<u>View File</u>	

### 1.4.2 - Feedback process of the Institution may be classified as follows

### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	Nil

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of sanctioned seats during the year

410

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

340

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses students' learning levels and provides special programs for advanced learners and slow learners. At the beginning of the academic year, students are classified based on their +2 marks and an entry-level test conducted by each department.

Page 14/60 12-07-2023 04:06:57

Slow learners are identified and provided with special coaching or tutorial sessions to bridge the gap with advanced learners. Teachers contribute to this classification through observations and class tests.

Orientation and induction programs are organized at both the college and department levels to introduce facilities and foster a positive attitude, competitive spirit, and communication skills among freshers. Bridge courses are conducted at the departmental level to help students adjust to the program they have enrolled in, considering their diverse subject backgrounds.

Strategies for slow learners include remedial classes, group study sessions with advanced learners, bilingual explanations, provision of lecture notes, and counseling to address their academic challenges.

For advanced learners, special coaching classes, professional skill development programs, enrollment in MOOCs, provision of additional learning materials, assignments, seminars, and coaching for competitive exams are offered. Participation in external events and in-house competitions is encouraged, and academic achievements are recognized with medals and cash prizes.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
34	1

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric teaching methods, including experiential learning,

Page 15/60 12-07-2023 04:06:57

participative learning, and problem-solving methodologies, are employed to enhance learning experiences at the institution. Various teaching methods such as lectures, interactive sessions, project-based learning, computer-assisted learning, and experiential learning are utilized. Lectures are delivered through PowerPoint presentations and digital boards, making the teaching-learning process more engaging.

The institution incorporates conventional lecture methods to interpret and explain text content. Interactive methods involve group discussions, role-playing, quizzes, and discussions on current affairs. Experiential learning is facilitated through demonstrations, visual aids, industrial visits, exhibitions, case studies, and theory quizzes.

Industrial visits provide practical exposure and knowledge of real-world challenges. Community Service Projects (CSP) are conducted to survey and understand socio-economic and cultural aspects. Short-term internships are assigned to students, offering industry experience and preparing them for placement opportunities.

Participative learning methods such as role-playing, group discussions, debates, and presentations are used to develop problem-solving, interpersonal, and communication skills. The case study approach promotes critical thinking and group dynamics. ICT-enabled learning is facilitated through Wi-Fi-enabled classrooms, digital boards, language labs, and e-learning resources. The institution utilizes modern pedagogy and provides practical sessions, online tests, and access to educational videos and non-print materials.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

• Education worldwide is undergoing significant shifts in teaching and learning practices within ICT-enabled environments. Traditional learning methods focused on facts and procedures have given way to project-based, inquirydriven, and creative approaches. This shift emphasizes learner-centered paradigms rather than teacher-centered ones.

At our college, teachers utilize ICT tools such as Learning Management Systems (LMS) and e-learning resources to enhance teaching effectiveness. Multimedia aids like LCD projectors, digital boards, and internet-enabled devices are commonly used in classrooms. Faculty members effectively employ audio-visual materials from sources like the National Programme on Technology Enhanced Learning (NPTEL) to demonstrate concepts and enrich the learning experience. Offline web and video courses from NPTEL are accessible to faculty and students through the library's server.

The library is well-stocked with books, journals, and competitive magazines. Each department organizes seminars, workshops, and guest lectures to keep faculty and students updated on the latest developments in their respective fields. The seminar hall is equipped with multimedia facilities to conduct invited talks and webinars using ICT tools. These initiatives contribute to a dynamic and engaging learning environment.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

50

Page 18/60 12-07-2023 04:06:57

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism is transparent and robust, ensuring frequent evaluation using various methods. Students receive information about internal assessments, question paper patterns, and university examinations during orientation and induction programs. The schedules of internal assessments and end semester examinations are communicated in advance through the academic calendar. Evaluation methods and examination schedules are available on the college websites, and any changes are promptly notified through notice boards and classroom briefings. Internal examinations consist of two internal tests per semester for theory subjects, along with assignments, seminars, and practical exams. Practical subjects are assessed through internal tests, university external lab exams, and mini projects. Assignments are submitted by students, and practical examinations are conducted with transparency, considering parameters such as teacher assessments, practical records, performance, and viva voce. Mark distribution follows specific weightage assigned to different evaluation parameters. Internal assessment mark lists are displayed on notice boards, and students can interact with teachers to resolve any grievances. Projects are assessed through internal and external reviews, and students are encouraged to display their projects in exhibitions and present their ideas in conferences. Seminars in the final year are assessed based on topic selection, presentation, and report preparation.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the departmental level, internal assessment answer scripts are given to students for self-evaluation and clarification of doubts. Transparency is maintained in internal assessment tests according to university guidelines. Faculty continuously evaluates students' performance in theory lectures, labs, assignments, and mid-semester tests. Midterm marks are displayed on notice boards, and any queries are discussed with faculty and the Head of the Department.

At the college level, guidelines and rules issued by the affiliating university are strictly followed for internal and semester-end examinations.

Grievances related to university question papers during semester exams are analyzed by faculty and the Head of the Department, and the principal forwards them to the university for resolution. University decisions or information regarding grievance resolution are immediately communicated to the concerned departments and students through class coordinators and faculty members.

Queries related to results, corrections in mark sheets, and other certificates issued by the university are handled by the AKNU examination section after forwarding them through the college examination section. Students have the option to apply for revaluation, recounting, and challenged evaluation by paying the necessary processing fee to the university through the college if they are not satisfied with the evaluation.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated program and course outcomes of the institution. The program outcomes, program-specific outcomes, and course outcomes for all programs are displayed on the website and communicated to teachers and students. The curriculum is designed by the university, and teachers define the program outcomes for each program offered by the college. The self-financed certificate courses have their own program outcomes designed by the responsible teachers.

The outcomes are communicated through regular programs, additional courses, and departmental alumni meetings. They are displayed on notice boards, discussed during induction meetings, and made known in regular classes. The assessment of students in relation to the outcomes is conducted regularly to provide feedback to faculty and improve the teaching-learning process. The performance of students in various activities such as NSS, cultural programs, and co-curricular activities also contributes to measuring program outcomes over time. The college strives to ensure that students acquire a comprehensive understanding, skills, and a well-developed personality.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation process aligns with university and board regulations, and the implementation of syllabi and learner evaluation is monitored by university authorities, college management, and the principal. Teachers are motivated to organize workshops, participate in seminars and conferences, and present research papers to achieve course and program outcomes. Internal assessment is essential for continuous evaluation and the fulfillment of outcomes. An internal college examination committee oversees evaluation reforms, including measures like mid-term exams, field surveys, study tours, and practical work. The college conducts various activities such as cultural events, NSS activities, career counseling, and intercollegiate competitions to fulfill outcomes. Students are encouraged to showcase their literary creativity through articles, poems, and essays for the college magazine, which competes at the university level. Career-oriented courses and sports competitions contribute to achieving outcomes. Softball and inter-university chess tournaments were conducted during the academic year. These activities collectively contribute to fulfilling course and program outcomes.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

107

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cstsqk.ac.in/pages.php?title=grievance-redressal-cell

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	Nil

### ${\bf 3.1.3 - Number\ of\ Seminars/conferences/workshops\ conducted\ by\ the\ institution\ during\ the\ year}$

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

Page 23/60 12-07-2023 04:06:57

#### the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

0

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of 2nd year and final year of CSTS-JRG have visited the fields in relation to CSP the students are sensitized to concentrate and know the social issues like aids, seasonal health issues, child labour, and dowry problems .There are some unavoidable social issues observed like lack of way-roads, paths, the interior rural and tribal areas, apart from lack of primary health centeres (PHCs). As a result of it, even pregnant women at the time of delivery, they are being shifted by Dollies with the help of laborers to the near by PHCs, medicines and problematic as well, medicine doctors, nursing staff lack awareness among rural area villages people are also unavoidable social issues. Child labour, illiteracy, lively-hood with poverty became another social issues, unemployment among illiterate youth and common lay-men is a drastic problem which has been leading to another social issues as well. The major issues in rural society are lack of skill training facilities for agriculture

Page 24/60 12-07-2023 04:06:57

labours to get transformed into skilled workers supporting services to the delivery women.

Thus the students are sensitized to have complete understanding towards the above cited social issues in relation to CSP of CSTS-JRG.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

0

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has inadequate classrooms and precarious tiled roofed class rooms since its inception in 1974. Due to the paucity of the funds no new class rooms have come up except a science block consisting of 6 class rooms in the recent past. The donors and alumni help was limited to the renovation of girls waiting hall alone in the recent past.

There are 09 class rooms existing now but to cater all 09 groups, which actually need 27 rooms for class work. The institution has 07 laboratories and need one more laboratory for the newly introduced horticulture course. Computers, Physics, Chemistry, English, Commerce, Botany, Zoology labs are existing now in 08 rooms.

The institution has one virtual class room and one library and seminar hall. Some of the labs and other rooms are fitted with digital TVs and all rooms of the institution are equipped with public announcement system.

Recently under RUSA 2.0 two computer labs with 50 computers and 4 interactive digital TVs have come up and the library under SC/ST book bank scheme, nearly 14,000 books were procured for the benefit of the students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has no separate facility for cultural activities. The existing open auditorium is restricted to the provision of STAGE with shed coverage alone. The institution do not possess any separate provision for theatre/performing arts, music or any other cultural activities like dance, mime, puppet show etc.,

The institution has limited indoor space for indoor games like Table Tennis, Chess, Carroms etc., but due to lack of maintenance due to different reasons, the existing TT table lost its efficiency and due to the paucity of funds, the problem of inadequate sports equipment disturbs the students'/coach's interest. But recently due to some donors, a few sports articles have come up for the benefit of students.

The institution's biggest asset is its outdoor play ground nearly 16 acres. Different games like kabaddi, volleyball, shuttle, kho-kho, athletics, cricket, hockey, football are played regularly and soft ball brought laurels to the institution in the different district/state/national level tournaments.

There is no specific/special provision for yoga/meditation centre in the institution. The existing open auditorium stage is being used for occasional yoga practice.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

Page 28/60 12-07-2023 04:06:57

#### 04

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 60 lakhs under RUSA

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is a hub of knowledge and an essential resource for the students and faculty members. It is equipped with modern amenities and has a seating capacity of 50 students. The circulation counter and reference/stock room are well-organized and easy to access. The library houses an extensive collection of over many books, periodicals, references, national and international journals, covering all aspects of academic studies and research materials. The library is well laid out and aesthetically designed to create a learning-friendly atmosphere that encourages academic pursuits.

In addition to the books, the library also has a collection of old semester question papers. This collection of papers is an excellent resource for students to prepare for their upcoming examinations. The availability of books by subject wise/author wise can be accessed from the computer provided in the library. This feature enables students and faculty to easily locate the required books and references.

The library is a quiet and peaceful place that provides an excellent environment for students to focus and concentrate on their studies. The ambiance of the library is welcoming, and the staff is always ready to assist and support the students in their academic pursuits.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	Nil

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual	expenditure of purcha	se of books/e-books	and subscription t	o journals/e-
journals during	the year (INR in Lakhs	s)		

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The entire campus is Wi-fi enabled with high speed internet connection to allow the students to access the internet no-matter wherever they are. The coverage is not just limited to the classrooms, instead it extends to all the facilities within the campus premises. Staff and Students are informed to utilize the Wi-Fi Facility by Registering their I -connect devices for the active usage of the facility.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

### **4.3.3** - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

### 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

#### 0.708 lakhs in restructured

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted different committees involving teaching and non teaching staff members to plan, spend, audit. The college also has a committee of local active citizens part of CPDC college planning and development council are permitted to monitor the initiatives indirectly.

The students class representatives, parents committees are also actively involved in supporting the college.

The college website is being built and functioning under IQAC with the help of computer department of the college. The website is updated with the inputs given by various departments of the college.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

555

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0.0

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

### **5.1.5 - The Institution has a transparent** mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

### 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

- 5.3 Student Participation and Activities
- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has taken adequate measures to involve the student fraternity in various academic and extra curricular activities.

Every department has appointed its class representatives who take care of certain academic activities such as seminar presentation of students, organizing group discussions, periodic check of class room notes of the students etc.

Student representatives have been nominated who mobilize students for undertaking NSS work that involves clean and green campus, beautification of the college premises etc.

Student representatives of the Red Ribbon Club undertake humanitarian work that includes blood donation to the needy, mobilizing students to spread awareness on sanitation vaccination etc.

Student representatives also play a pro-active role in certain committees such as anti-ragging com, student grievance com etc by bringing to the notice of the aforesaid committees any instances of ragging, eve-teasing etc. They also help in providing counseling to students who are in need on personal front.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- **5.3.3.1 Number** of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has an alumni association though it has not been registered yet. A member of the teaching fraternity has been deputed to maintain the details of the alumni and to keep in regular touch with them. The developmental activities undertaken by the college administration have also infused enthusiasm among the alumni fraternity to actively involve in the betterment and development of the college.

The alumni association has pitched in with contribution of RS. 1.30 lakhs to construct washrooms for girl students in the college with plush interiors.

The association has also donated 10 ceiling fans and 50 tube lights to the college which was ensured that all the classrooms are equipped with lights and fans.

The association has also pledged to pool resources for the construction of the damaged compound wall overlooking the play ground of the college. The alumni association has kept in regular touch with the college authorities and has also organize a couple of alumni meetings in the college premises in which they have reaffirmed their love for the college and the zeal to contribute towards the development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

D.	1	Lakhs	-	3Lakhs
----	---	-------	---	--------

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To offer qualitative, comprehensive tutelage and pedagogy which equips the learner -stakeholders with knowledge and skills in their chosen branches of learning; and to infuse the sought-after ethics, ideals and integrity; and to discover and tap the inherent capabilities; and to expose them to various avenues of employability which unleash their latent potentials to realize their long-cherished goals and dreams and thus transforming them into holistic individuals endowed with self-reliance, leadership qualities and humanity.

Mission: To exert to impart modular education with the precept of 'education towards enrichment' and prepare the young minds to be imbibed with knowledge, skills and sensibility.

- To address the scholastic needs, without any prejudice or sectionalism, of the socially and economically under privileged the sections of the society whose wards are devoid of the right to knowledge.
- To disseminate knowledge in such a way that the learners should obtain the competencies and skills to seek employability and pursue higher education and research.
- To adopt and furnish the learner-centered approach and environment with the up-to-date state of the art technical

- wisdom to empower the students and to enlarge their sphere of knowledge.
- To extend the value-based and employment-guaranteed education to foster the financial empowerment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management.
  - The College Development Committee, consisting of representatives from management, principal, students, faculty, staff, industry experts, and alumni, focuses on the college's academic, administrative, and infrastructural growth. The committee enables the addition of curricular, co-curricular, and extracurricular activities. The principal instructs the committee to prepare the annual budget. In collaboration with the faculty, the committee collects requirements and relevant quotations for goods and services needed based on syllabus and industry trends. The college practices decentralization, granting operational autonomy to departments for procurement, funds approval, payments, and follow-up. The committee compiles a consolidated report for the principal's approval. The principal consolidates departmental requirements, executes the summary report, and sanctions the budget. Additionally, the college has 30 committees that provide academic and administrative leadership. The Academic Council Committee, comprising administrative staff and faculty, enhances student facilities and campus experiences. Its responsibilities include preparing the academic calendar, tracking syllabus completion, ensuring academic standards, conducting exams, maintaining records, improving teaching and research standards, reviewing co-curricular activities, maintaining discipline, and recording minutes of meetings. Other committees handle areas like library, time-table, attendance monitoring, and discipline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed

The College is well conveyed from its vision and mission statements. Strategic plan and action plan are designed in such a manner that this quality policy is driven and deployed during every process. Each process is regularly reviewed by a monitoring mechanism. They are,

- Applying the innovative teaching learning methods such as Cooperative learning, Group discussions, Seminars, Project works and Lab Demonstrations.
- Arranging Fieldtrips, Extension lectures and Guest lectures for students.
- Use of teaching aids(ICT) such as Models, SWAYAM and NPTEL platforms, LMS video lectures etc.
- Encouraging the faculty for research publications.
- Motivating the students for Higher Education (Post Graduation).
- Planting trees in the college campus was done by the students as a responsibility towards Mother Nature and a contribution to each student should plant at least one tree.
- Proper maintenance of waste management system.
- The college career guidance and Training placement cell prepared Action Plan to the improve the placement activities.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well-defined written policies for governance, including student, teacher, and non-teaching staff participation in decision-making processes. The administrative setup consists of three tiers. Tier 1 involves the college functioning under the administrative control of the Commissionerate of Collegiate Education, which issues instructions regarding academic, administrative, and financial matters. Tier 2 comprises the Principal as the academic and administrative leader, responsible for planning, supervision, and overall development of the college, assisted by the Vice-Principal. Tier 3 includes the teaching staff, headed by In-Charges, along with a Physical Director and a Librarian, as well as the non-teaching staff, led by the Upper Division Clerk. The college has various committees for quality assurance, academic, administrative, extension, career guidance, and grievance redressal activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in	A.	All	of	the	above
areas of operation Administration Finance and					
Accounts Student Admission and Support					
Examination					

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff

In our College Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

- Health insurance.
- Medical Leave & Maternity leave for eligible staff members
- Gym and Shuttle court is also accessible for the staff.
- As Institution has a multicultural environment in the campus, the College committee ensures the celebration of all the festivals together.
- Encouraging to attend and present papers in conferences both in India as well as abroad.
- Internet and free Wi-Fi facilities are also available in campus for staff
- 45 days -Summer and Winter Vacations for faculty members
- Faculty development programs(FDP) for faculty members on regular basis
- Automation of attendance and leave using biometric system.

- The college also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement
- All the staff members are treated on par with each other in obtaining benefits from the College.
- Motivation through counseling is also available for staff members to create a healthy working environment.
- Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

#### Teaching Staff

- a) The performance of each faculty member is assessed according to the Annual Self Assessment for the Academic Performance Indicator (API) which is monitored by Commissionerate of Colligate Education, AP
- b) Promotions are based on the API for UGC Career Advancement Scheme (CAS)
- c) The faculty members are informed well in advance of their due promotion.
- d) The API proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the IQAC and the Principal.

#### Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes expenses such, electricity, internet charges, maintenance cost, stationery, other consumable charges lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by the accounts of colleges.
- All vouchers are audited by an internal financial committee on half yearly basis. If any discrepancy is found, the same is brought to the notice of the principal.

#### Process of the external audit:

- The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the Commissionerate colligate Education (CCE, A.P.) for review.
- Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.
- The college did not come across with any major audit objection during the preceding years. External Audit is conducted once in every year by an external agency.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/10hgH n0aZvep8GznejfvS7DnbhDUG-LMn
Upload any additional information	<u>View File</u>

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college obtains funds from various sources, including student fees, government salary grants, UGC or RUSA grants, and contributions from stakeholders, non-government bodies, individuals, and philanthropists. To ensure proper resource mobilization, the institution follows specific policies and procedures. This includes setting up RUSA Committees to monitor fund mobilization, coordinating with the CPDC and IQAC, and ensuring allocated funds are utilized appropriately. The Purchase Committee ensures purchases adhere to regulations, while the College Development Committee reviews fund mobilization and utilization during meetings. Internal and external audits verify proper resource mobilization. The timetable committee oversees classroom and laboratory utilization, the Library Advisory Committee optimizes library resources, and the Campus Cleanliness and Beautification Committee monitors campus upkeep. The Principal provides directions to ensure optimal resource utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the college works towards improving and maintaining

Page 48/60 12-07-2023 04:06:57

the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure. IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The IQAC meets every month to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives: Strategic planning of key areas and assigning responsibilities

- 1. Academic results
- 2. Student technical training
- 3. Student soft skills development
- 4. Placement support
- 5. Faculty development programs
- 6. Research and development

Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve:

- 1. Review of healthy academic practices
- 2. Mechanisms to identify and reform academic practices
- 3. Review of departmental facilities
- 4. Facilitate implementation of innovative methods in the departments

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The IQAC serves as the central body within the college, monitoring and reviewing the teaching-learning process regularly. Based on feedback, the college has introduced various innovative activities and reforms. These improvements include:
- Academic Calendar: The institute prepares the academic calendar well in advance, accommodating regular teachinglearning activities, as well as seminars, guest lectures, workshops, FDPs, and hands-on series.
- Lesson Plan Preparation: Faculty members create lesson plans for each semester, enriching the curriculum with guest lectures and field trips.
- Daily Lecture Record: Faculty submit details of each lecture, including the topic covered, through an online portal.
- Evaluation of Teachers by Students: The college has a feedback system where students evaluate teachers, providing feedback on teaching methodologies, course delivery, attitude, strengths, weaknesses, and difficulties faced. The principal monitors the feedback system and takes appropriate actions.
- Student Learning Outcomes: The college regularly monitors student performance through measures such asmidterms, continuous evaluation, semester examinations, compulsory attendance, extra classes for weak students, and effective internal examination and evaluation systems.
- Students' Result Analysis: After the announcement of semester results, the institute analyzes students' performance. If results are unsatisfactory, necessary steps are taken to

identify reasons and counsel and motivate faculty members for improvement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of gender equality is one of the most important programme of the institution. Different programme [or] activities are organized for welfare of female students, every year women's day is celebrated and girl students who are studying in the college are honored for their achievements different interactive sessions are organized, eminent persons from different fields are invited and

discussed the problems of girl students. Different competitions like Debate, Essay Writing..... etc Guest lecture are organized for girl students related issues.

Safety and security:

Fire extinguishes are kept ready in the laboratories.

To prevent the entry of unwanted visitors and to monitor the entry of students and visitors log books are maintained at the college entrance.

#### Counseling:

The college has been implemented the mentor system and conducting counseling programme.

Common room and other facilities:

The college has a separate common room for girls where they can relax during the free time.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

Page 52/60 12-07-2023 04:06:57

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid waste management:

Proper solid waste management practices are implemented in the college. The biodegradable waste is thrown in green dustbins and non-biodegradable waste in thrown in red dustbins. Awareness among students is created time to time by conducting guest lecturers on environment conservation. The entire waste in the college campus is monitored, collected and transported to municipality garbage dumps.

#### E-waste management:

 The computers and other electronic devices which are no longer in use, are returned to vendors

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<u>View File</u>

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

### 7.1.5.1 - The institutional initiatives for C. Any 2 of the above

#### greening the campus are as follows:

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

# 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information:

D. Any 1 of the above

reading material, screen	reading
reading material, sereen	1 causing

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution celebrates/organizes National and International commemorative days events and festivals. In this institution celebrating several commemorative days and also celebrate national days such as Savitribhaipule Jayanthi, Srinivasa Ramamanujan Birthday, National Science day, Telugu Language Day, National Educational day, International Accounting Day, National Consumers day, International Consumers Day, Human Rights Day, National Literacy Day, National statistical days are celebrated by their respective departments and some other programme are conducted by coordination with all departments. As this college was founded by sir CH.V.P. MURTHY RAJU GARU. So we are greatly celebrating his birth anniversary on every year. In addition to this, August 15th Independence day & January 26th Republic day and also celebrate college Anniversary also..

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College believes in providing students with a well-rounded education that encompasses all aspects of their development. In line with this

philosophy, the institute places great emphasis on sensitizing its students to their constitutional rights, values, duties, and responsibilities. The curriculum has been designed to ensure that students learn about their constitutional obligations from the earliest stages of their academic journey. In addition to the core curriculum, students also have the opportunity to participate in various extra-curricular activities that help to enhance their understanding of constitutional obligations.

As a part of promoting democratic values, CSTS Government Kalasala, Jangareddigudemhas implemented a course on Environment studies for first-year students. This course covers various topics such as environment acts, wildlife protection act, forest act, global environmental concerns, and more.

College also celebrates Republic Day on 26th Jan and Independence Day on 15th August every year to commemorate the struggle for freedom and the significance of the Indian constitution. Through these celebrations, students learn about the importance of constitutional values and their role as responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates and organizes events and festivals to commemorate both national and international occasions. Various departments celebrate national days such as Savitribhaipule Jayanthi, Srinivasa Ramanujan Birthday, National Science Day, Telugu Language Day, National Educational Day, International Accounting Day, National Consumers Day, International Consumers Day, Human Rights Day, and National Literacy Day. The respective departments conduct programs to mark these occasions, and some events are held in coordination with all departments.

Furthermore, the College celebrates important national events such as Independence Day on August 15th, Republic Day on January 26th, and the college anniversary. These events and celebrations promote cultural, regional, and linguistic diversity and imbue a sense of national pride and patriotism in the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices:

- Online Resources: NPTEL, NCERT- Computer Science Department provides e-learning opportunity through online courses in many So far students are listening online courses like Introduction to Programming in C, Data Structure and Algorithms using Python Programming, DBMS etc.
- Creating Blog: One topic has given to the students, so that students searching the information in webresources and analyzed in single one page. That one page information is posted in DEPARTMENT PHYSICS BLOG. SO THAT INFORMATION can able to access any person and anywhere in the world of online plattform. And Discussion or Comments on that Topic as part of the Blog.
- VILLAGE ADOPTION PROGRAMME.....A place named DANGE nagar near to our college is being adopted by the students and various socio economic surveys and awareness rallies are going to be conducted in dange nagar in the coming future in addition to the earlier activities.
- Placement drive for final year M.P.C and B.Z.C.students
- Guidance for all Competitive Exams (including PG Common Entrance Test)
- Traditional Dress code to elevate our culture

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college places a strong emphasis on empowering women. The Women Empowerment Cell of the college actively conducts a variety of programs in social, economic, technical, health and hygiene domains through a specially designed platform. The women constitute about half of the student population of the college, and a significant portion of them are first-generation learners from underprivileged sections of society. The aim of the WEC is to guide and shape these

Page 58/60 12-07-2023 04:06:58

budding women into knowledgeable, confident, assertive, courageous, and resilient individuals. The WEC lays special emphasis on creating awareness of women's rights and privileges. The WEC collaborates with local NGOs to organize community outreach programs. These programs include community-based health programs, guest lectures on health and hygiene by renowned professionals, and motivational talks by women achievers. Flagship programs organized by the WEC also include Save Girl Child, Beti Padavo, and others, to promote gender equity. The institution is dedicated to the overall development of women students, including encouraging their participation in sports, games, and yoga. The positive outcomes are visible in their academic and extracurricular achievements.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3.2 - Plan of action for the next academic year

- 1. Ensure good governance.
- 2. Develop leadership and participatory learning skills.
- 3. Motivate students to pursue higher education.
- 4. Enhance institutional quality and internal resources.
- 5. Establish a mineral water plant on campus.
- 6. Develop an excellent playground for students.
- 7. Maintain a plantation within the college boundaries.
- 8. Encourage staff members to conduct research in their respective areas.
- 9. Celebrate all important days and events within the institution.
- 10. Implement remedial coaching for students in all subjects.

4
,,
ASAI